



FAIRFAX COUNTY
invites applications for the position of:

Safety Analyst II

21-02127

DPWES Stormwater Management

SALARY:	\$30.39 - \$50.65 Hourly \$2,431.27 - \$4,052.12 Biweekly \$63,213.07 - \$105,355.12 Annually
Pay Grade:	S25
LOCATION:	MAINTENANCE & STORMWATER MANAGEMENT, 10635 WEST DR, FAIRFAX (FJ30)
OPENING DATE:	10/09/21
CLOSING DATE:	10/29/21 11:59 PM
POSTING TYPE:	Open to General Public
JOB ANNOUNCEMENT:	

Multiple positions are being recruited for in the Department of Public Works and Environmental Services within the Wastewater Management and Stormwater Management Divisions. Provides a key management role with hands-on field participation to support department operations.

Duties are as follows:

- Develop, conduct, or arrange for employee safety and health training required under agency programs. Such programs include, but are not limited to permit required confined space, lockout-tagout, excavation & trenching, slips, trips and falls, personal protective equipment, powered industrial trucks, electrical and arc-flash, hazard communication, fire extinguisher, Virginia Department of Transportation flagging and work zone, and environmental safety.
- Ensure that training records are maintained for tracking and legal purposes (electronic and/or hard copy).
- Write, review and update all required written safety and health programs.
- Assist in the administration of the agency contractor safety and health program
- Manage the agency industrial hygiene/air sampling program, which includes the use of direct reading four gas (H₂S, CO, CH₄, O₂) air monitors.
- Assist in vehicle accident and/or job-related injury investigations and maintaining required documentation.
- Advocate for safety improvement regarding agency procedures, processes, and operations when prudent.
- Manage the agency CDL program.

- Manage and populate the agency software system (DriveCam) designed to identify and correct unsafe employee driving behavior(s).
- Assist in the development and improvement of the agency emergency management program, including arranging for and tracking employee required emergency management trainings, participation in and administration of annual drills and tabletop exercises, and updating the continuity of operations plan (COOP).
- Serve as a point of contact for agency related safety and health concerns.
- Develop and ensure job hazard assessments and safety manuals are periodically updated to conform to current safety requirements.
- Serves as agency workers compensation coordinator.
- Coordinates with the Risk Management Division on accident reports. Coordinates with agency personnel and doctors regarding medical treatment and therapy for job related injuries.
- Represents the agency and participates as a member of the division Safety Committee.
- Represent and participate in the Department of Public Works and Environmental Services Safety Council.
- Provide emergency response to flooding, snow, and other designated emergencies.

NOTE: This position is required to be available 24 hours a day/seven days a week (24/7) to respond to snow, flooding, and other designated emergencies on an as needed basis.

Candidate(s) selected for Wastewater positions, will report to the following location: 6000 Freds Oak Rd, Burke, VA 22015.

EMPLOYMENT STANDARDS:

MINIMUM QUALIFICATIONS:

[Any combination of education, experience, and training equivalent to the following:](#)

(Click on the aforementioned link to learn how Fairfax County interprets equivalencies for "Any combination, experience, and training equivalent to")

Bachelor's degree from an accredited four-year college or university with a degree in safety sciences, industrial hygiene, safety management, loss prevention or closely related field; plus two years of professional safety program experience.

CERTIFICATES AND LICENSES REQUIRED:

Valid driver's license.

NECESSARY SPECIAL REQUIREMENTS:

The appointee to this position will be required to complete a criminal background check and driving record check to the satisfaction of the employer.

All newly hired employees are required to be fully vaccinated against COVID-19 (two weeks after the last required dose) as a condition of employment or obtain approval of a medical or religious exemption **prior to their start date**. Proof of an exemption or vaccination status will be required during the pre-employment onboarding process. New employees who obtain an exemption from the vaccine mandate for medical or sincerely held religious beliefs will still be subject to the weekly testing requirement. Vaccinated employees and employees with a medical or religious exemption will complete the attestation online on their first day of employment or shortly thereafter.

PREFERRED QUALIFICATIONS:

- Strong interpersonal skills including an ability to develop relationships with field staff through senior staff;
- Experience working around field construction equipment (backhoes, skid steers, dump trucks, etc.);
- Experience presenting and conducting training to groups of all sizes;
- Basic to intermediate knowledge of Microsoft Office suite programs;
- Strong writing skills.

PHYSICAL REQUIREMENTS:

Push, pull, lift, bend, stoop, walk, and climb in and out of catch basins and manholes to include the removal and replacement of manhole covers weighing up to 90 pounds. Physical and mental ability to use all applicable personal protective equipment in an outdoor environment; including hardhat, eye protection, hearing protection, safety footwear, long pants, sleeved shirt, and personal fall arrest harness. Incumbent must be physically and mentally capable of performing confined space entry operations with entry via 21" manholes with vertical descent using integral or portable ladders. Entry includes use of all applicable protective equipment and documentation. All duties performed with or without reasonable accommodations.

SELECTION PROCEDURE:

Panel interview and may include exercise.

Fairfax County Government prohibits discrimination on the basis of race, color, religion, national origin, sex, pregnancy, childbirth or related medical conditions, age, marital status, disability, sexual orientation, gender identity, genetics, political affiliation, or military status in the recruitment, selection, and hiring of its workforce.

Reasonable accommodations are available to persons with disabilities during application and/or interview processes per the Americans with Disabilities Act. Contact 703-324-4900 for assistance. TTY 703-222-7314. EEO/AA/TTY.

Position #21-02127
SAFETY ANALYST II
JT

Safety Analyst II Supplemental Questionnaire

* 1. What is the highest level of education that you have completed?

- Less than 12th grade
- High school diploma or GED
- Some college
- Associate's degree
- Bachelor's degree
- Master's degree
- Doctorate degree

* 2. If you answered "Some college" for the highest level of education completed, please indicate the number of quarter or semester hours you have completed towards a related degree.

- Less than 45 quarter hours
- 45 to less than 90 quarter hours
- 90 to less than 135 quarter hours
- 135 to less than 180 quarter hours
- 180 or more quarter hours
- Less than 30 semester hours
- 30 to less than 60 semester hours
- 60 to less than 90 semester hours
- 90 to less than 120 semester hours
- 120 or more semester hours
- Not applicable

* 3. Please indicate all major(s) or minor(s) for your completed degree(s). Check all that apply.

- Safety sciences
- Industrial hygiene
- Safety management
- Loss prevention
- Other (related field)
- Other (non-related field)
- Not applicable

* 4. If you answered "Other (related field)" or "Other (non-related field)" for the previous question, please list all of your completed majors and minors. If this question does not pertain to you, or you do not have a degree, enter "Not applicable".

* 5. How many years of full-time equivalent professional safety program experience do you possess?

- None
- Less than one year
- One to less than two years
- Two to less than three years
- Three to less than four years
- Four to less than five years
- Five to less than six years
- Six years or more

* 6. Do you currently possess a valid driver's license?

- Yes
- No

7. If you responded "Yes" to the previous question, provide your expiration date. If you do not possess a driver's license, enter "Not applicable".

* 8. Are you proficient in any of the following Microsoft Office Suite applications? Check all that apply.

- Word (Knowledge of common functions such as creating a title; using, modifying, and creating styles; indenting paragraphs; using tabs and tables; inserting a hard page break; using page numbering; creating headers and footers; inserting graphics; adding comments and tracking changes)
- Excel (Basic knowledge of creating a worksheet; performing calculations in a worksheet; modifying and formatting a worksheet; printing workbook contents; creating and modifying pivot tables; using formulas and links to other cells/worksheets)
- PowerPoint (Creating a template and working with a design template; working with graphics, animation and multimedia; building interactive presentations using hyperlinks)
- Outlook (Composing email messages; sending and receiving email messages; organizing email messages into folders; managing contacts; scheduling appointments & meetings,

managing tasks)

None of the above

* 9. This position is designated as Emergency Services Personnel. Employee is expected to report to duty as directed, to include inclement weather and and/or other emergency situations. Are you willing and able to report to work during these situations?

Yes No

* Required Question