

Job Description

Job Title:	Occupational Health & Safety Manager
Location:	Various locations in Washington D.C./Northern Virginia and Maryland
Department/Unit:	Occupational Health & Safety
Reports To:	Director of Occupational Health & Safety
Effective Date:	ASAP

Occupational Health & Safety Manager

Duties & Responsibilities

- Promote a positive safety culture through coaching, mentoring and education to field staff and CWC Trade Contractors on occupation health and safety requirements.
- Assist company with the continual improvement of the OH&S management systems.
- Assist project teams in the development and implementation of Project Specific Safety Plans.
- Assist project teams with the day-to-day management of OH&S related activities.
- Inspect, test, and evaluate workplace environments, equipment, and practices to ensure that they follow CWC standards and government regulations
- Prepare written reports on their findings
- Design and implement workplace processes and procedures that help protect workers from hazardous work conditions
- Evaluate programs on workplace health and safety
- Educate CWC, Trade Contractors and workers about workplace safety by preparing and providing training programs
- Demonstrate the correct use of safety equipment
- Investigate incidents and accidents to identify what caused them and how they might be prevented
- Lead/Participate and be an active member in occupational health, safety and other work-related peer groups.
- Assist with safety audits and manages non-conformance reports to closure.
- Provide immediate input, advice, and direction to mitigate potentially hazardous conditions and assure compliance with OSHA and other regulatory requirements.
- Conducts weekly project safety meetings with each assigned project and documents in Procore.
- Assist the project team to review upcoming work areas to preplan and determine if unidentified safety concerns need to be addressed before work begins.

Key Attributes:

- Good computer knowledge and efficiency, including but not limited to, Microsoft Office products; Procore.
- Great understanding of construction and general industry.
- Excellent understanding of Pre-Task Planning;
- Strong written and verbal communication skills in English.
- Keep an up-to-date knowledge of OH&S, including regulatory, management best practices and innovation.

Education, Knowledge and Experience required:

- Must hold an OSHA 30 certificate.
- Bachelor's Degree in occupational health and safety management, or related engineering discipline a plus.
- A minimum of five (5) years' experience working as an occupational health and safety professional in the commercial construction, civil engineering or other related construction field.
- Must hold or be working towards a Construction Health and Safety Technician status.
- Holder of an OSHA 500 certificate a plus
- Must have a good driving record that is clear of excessive and/or habitual traffic violations, points or accidents.

Job Demands

- Individuals should be able to reach above and below, stoop and bend, sit, walk and stand. Individuals should also be able to lift, carry and/or moving items up to 50lbs.
- May be exposed to heavy machinery/equipment, hazardous chemicals and extreme weather conditions.
- Minimum of 40 hours per week required. Works hours will vary depending on project requirements, and may involve weekends and night work.

Additional Note

- The above statements are intended to describe the general nature and level of the work required. They are not exhaustive lists of all duties and responsibilities, knowledge, skills, abilities, physical job demands and working conditions associated with the job. Successful candidate will seek additional duties to master.