Job Title: Safety Coordinator
Location: Reston, VA / Greater Washington DC Metro Area
Employment Type: Full-Time, On-Site
Hours: 5AM-1PM may vary by jobsite needs
Resumes sent to: Kara Cuskelly kara@cont-elec.com & Phil Hannam phil@cont-elec.com

Company Overview: Contemporary Electrical Services is a leading firm in the commercial electrical contracting industry since 1989 and is a IBEW Local 26/NECA contractor. Commitment and quality to our customers is what sets CES apart. Reliability in precision and excellence has earned us the trust of our clients.

Job roles/ responsibilities:

- Evaluate jobsites, employees and procedures to assess risk and adherence to company policy and legal guidelines.
- Assists, set up and conducts training and presentations for health and safety matters.
- Obtain safety certifications through BCSP (CHST, etc.) and keep up with Continuing Education Credits (CEUs)
- Inspect equipment and machinery to observe unsafe conditions.
- Assists investigations of workplace accidents and vehicle accidents.
- Perform safety inspections on health and safety awareness and issues within the field.
- Submits Safety inspections in a timely manner.
- Be able to reprimand and coach employees when a safety violation is observed.
- Assists with maintaining safety files and records.
- Assists with conducting Drug and Alcohol Testing of employees.
- Helps maintain PPE inventory and tracking of PPE.
- Able to work at night (when applicable).
- Advises Safety Director on safety compliance concerns and preventative actions taken.
- Able to be on call when Safety Director is not in the area (nights and weekends).
- Give a daily field report to the Safety Director.
- Keep up with your Continuing Education Credits (CEUs).
- Must be able to navigate the Washington DC Metropolitan area
- Requires daily site visits throughout DC / MD / VA.

Skills Qualifications:

- Bachelor's degree and/or 3-5 Years of Electrical Construction Experience preferred
- Outstanding attention to detail and observation ability related to field observations and emails/reports.
- Ability to prioritize tasks especially when handling an accident or incident.
- Understanding of legal health and safety guidelines related to safety.
- Maintain a good driving record.
- Must be able to pass a drug test.
- Communication skills.
- Leadership skills.
- Problem solving skills.
- Time management.
- Organizational skills.

Compensation / Benefits:

·Salary Range: $70k-$100k
·Company Cell Phone
·Participation in company profit sharing plan.
· Annual bonus program at discretion of ownership based upon performance and achievement.
· PTO/ Vacation/ Family Leave
· Full Health, Dental, and Vision coverage provide at no cost to the employee for you and your family.

Contemporary Electrical Services is an equal-opportunity employer including disability and protected veteran status. We celebrate diversity and are committed to creating an inclusive environment for all employees and applicants.